



LEXINGTON OFFICE

300 East Main Street, Suite 110
Lexington, KY 40507
ph: 859-233-4556
fax: 859-233-1907
www.lablaw.org

Organization Name: Legal Aid of the Bluegrass' SHIP Program

Organization Website: <https://lablaw.org/>

Organization Address: 300 East Main St., Ste. 110, Lexington, KY 40507

Internship Supervisor Name: Mason King

Supervisor Phone Number: 859-253-4624

Supervisor Email: mking@lablaw.org

In years past, our program has enjoyed having interns from UK. Interns get a broad array of experience – in-depth training on government benefits (including Medicare, Medicaid, Waiver Services, SNAP benefits, etc.), are active in policy research, to both remain abreast of the constantly evolving landscape of benefits as well as resources that can serve our clients, have the opportunity to directly engage clients to provide advocacy and support, and have a front-row seat to the practice of law. Additionally, exciting work is available to students interested in communications, graphic design, healthcare administration, Spanish language, Media Arts, Health Promotion, public health policy and more.

Any students interested in health policy, work in the non-profit sector, community engagement or are interested in law, are encouraged to apply.

Our office is in downtown Lexington and would be perfect for any UK student. Furthermore, we also can provide plenty of work for students who would enjoy remote placement. We would be open to both an intern interested in a longer-term placement, as well as any students that may need service hours for a service-learning component of a UK course.

Interns with the Legal Aid's SHIP Program will have the flexibility to define their volunteer role based on their interests and comfort level. Training will be provided to equip the intern for the appropriate role.

Internship Position Title: Health and Government Benefits Unit Intern

Volunteer Roles:

1. **Specialized Counselor**- provides health insurance information, assistance and referrals to Medicare beneficiaries or to people aged 60+ in a specific benefit area or areas. Conducts presentations to groups and distributes up-to-date information regarding benefit programs and changes. (5 training hours in 30 days)
2. **Recruiter** – recruits new volunteers to work with the SHIP Program. (5 training hours in 30 days)
3. **Consumer Educator** – educates the target population by providing information regarding tailored and specific benefit programs to people on Medicare, their family members and agencies that work with the elderly and disabled population. May conduct presentations to groups and distributes up-to-date information regarding benefit programs and changes. (5 hours in 30 days)
4. **Administrative Assistant** – provides in-office support by making copies, entering information into a case database system and mailing information to other volunteers and community agencies, etc. (5 training hours in 30 days)
5. **Marketer** – promotes community awareness of the services provided by the Legal Aid of the Bluegrass SHIP Program by working with community agencies and organizations, writing public service announcements, etc. (5 training hours in 30 days)
6. **Application Assistant** – assists with completing applications for money saving benefits such as the Extra Help benefit to help pay for Medicare Part D, the Medicare Savings Program and SNAP food benefit program. (2 training hours in 30 days)