**Graduate Student Self-Assessment**

UK Department of Political Science

Due: January 18

This form is to be submitted via email to the DGS yearly. It is due on January 18. The purpose of this form is to provide information to evaluate your progress as a graduate student. The DGS will do one of two things with this form based on where you are at in the program:

1. For those who have an advisory committee: The DGS will send this form to your advisory committee. The student must then schedule an advisory committee meeting to occur before February 8 (scheduling tool [here](https://whenisgood.net/)). Based on the information in this form and the advisory committee’s discussions with you, the chair of your advisory committee will write a report to evaluate your progress. The chair of the committee will then send his/her report to the DGS. The DGS will pass along both forms, including (1) this self-assessment and (2) the committee’s report, to the Graduate Committee. The Graduate Committee will use this information to make decisions about funding and retention.
2. For those who do not have a dissertation committee: The DGS will take this form and add any comments s/he feels might help inform the Graduate Committee. The DGS will then send this form to the Graduate Committee. The Graduate Committee will use this information to make decisions about funding and retention.

Please be aware that you may not have information for every item. This form is meant to provide us with information, but it is not a guideline of what we expect from you. For example, we likely do not expect most of you to have published or to have reviewed for any journals, but we want to know about it if you did.

**Graduate Student Review Report**

UK Department of Political Science

Due: January 18

**I. Personal Data:**

Name: [\_]

Year you entered the graduate program: [\_]

Dissertation Committee (please mark the chair/co-chairs with an \*):

1.

2.

3.

4.

5.

6.

List dates of last communication with each committee member:

[\_]

[\_] Check here if your Formation of Advisory Committee form has been filed with the Graduate School. Not required for first year students. Form links [here](https://gsweb.uky.edu/cfdocs/gs/DoctoralCommittee/Selection_Screen.cfm).

**II. Research and Other Scholarly Accomplishments**

II.A. Published/forthcoming work

Please list anything you have published (e.g., book reviews, chapters, articles) during your time in the program. Please provide a full citation, including the year of publication (or forthcoming/in print as appropriate).

[\_]

II.B. Work under review

Please list any work that is currently under review. Indicate when and where you have submitted the work.

[\_]

II.C. Work in preparation for publication

Please list any work that is currently being prepared for potential publication. List only work that you think might reasonably be under review within one year (i.e., do not list papers you wrote in a seminar that are likely dead). Indicate whether or not you have submitted this work for potential publication, when and where it was submitted, and when it was rejected. Provide a brief timeline of what you intend on doing with this work (e.g., presenting it at a future conference, future submission to some journal).

[\_]

II.D. Conference papers

Please list any work that you have presented at professional conferences. Indicate where and when it was presented.

[\_]

II.E. Reviewing

Please list any work you have reviewed for professional journals. Indicate what journal this was for, when you were asked to review, and when you submitted the review.

[\_]

II.F. Other research updates

Please list other things you have done to advance your research agenda. Examples might include presentations at the department colloquium, updates on prospectus/dissertation, or others.

II.G. Research statement

Please provide us with a brief narrative (around 300-500 words) explaining what you have done and where you are heading with your research. This might explain how you are progressing on your dissertation, what papers you think could be turned into publications someday, or special training (e.g., ICPSR) that you have taken or intend to take. In short, give us a brief run-down of where you are at and where you intend to head with your research.

[\_]

**III. Teaching**

III.A. Courses taught

Please list all courses you have taught at UK, including during the summer or winter intersession. Indicate approximately how many students were in each class. Indicate your role (e.g., primary instructor, TA, grader). Briefly describe this role. If you were not the primary instructor, please indicate which professor was the primary instructor. Also include your TCE scores for the relevant items. You may add rows to this table as necessary.

|  |  |
| --- | --- |
| Course information | TCE scores |
| Number and section | Semester | Role (primary instructor, TA, grader) | # of students | “Instructor provided quality teaching” | “Presented material clearly” | “Asked questions that stimulated deep consideration” | “I consider this to be a quality course” |
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III.B. Accomplishments

Please indicate anything you did in your courses over the last academic year that was innovative and worked well.

[\_]

III.C. Areas for improvement

Please indicate anything that you did in your courses over the last academic year that did not go particularly well. Explain how you intend on improving the course or your instruction in the future.

[\_]

III.D. Training

Explain anything you have done to improve your teaching. This might include courses you have taken, seminars you have attended, or efforts to gain knowledge from professors and/or other students. In short, explain what you are doing to get better at teaching.

[\_]

II.E. Teaching statement

Please provide us with a brief narrative (around 300-500 words) explaining your teaching philosophy, goals, and how you have implemented these in the classroom.

[\_]

III.F. The future

Please explain any goals you have for improving your teaching in the future. Explain your plan for making your teaching portfolio as impressive as possible.

[\_]

III.G. Future courses

If there are any courses you are particularly interested in teaching in the future, please include that information here. Explain how these courses will be beneficial to you in building your teaching portfolio.

[\_]

**IV. Course Work**

IV.A. Course List[[1]](#footnote-1)

In the spaces below, please mark any coursework that you have taken or are currently taking. Fill in the blank with the term (e.g., Fall 2022) in which you took or are taking the course. If the course has been completed, write the grade you received under “Grade.” If the reported grade is an “I”, provide an explanation of how you intend on removing the “I” below the table.

General Phase

|  |  |  |
| --- | --- | --- |
|  | Term | Grade (if completed) |
| PS572 |  |  |
| PS671 |  |  |
| PS672 |  |  |
| PS620 |  |  |
| PS674 |  |  |
| PS650 |  |  |
| PS680 |  |  |
| PS681 |  |  |

\*Note that either 2 or 3 proseminars are required depending on program year.

Major Specialization

|  |  |  |  |
| --- | --- | --- | --- |
|  | Course number and name | Term | Grade (if completed) |
| Proseminar |  |  |  |
| Required 1 |  |  |  |
| Required 2 |  |  |  |
| Required 3 |  |  |  |
| Elective 2 |  |  |  |
| Elective 3 |  |  |  |
| Elective 4 |  |  |  |

\*Note that the proseminar and three other courses (Required 1-3) are program requirements.

Minor Specialization

|  |  |  |  |
| --- | --- | --- | --- |
|  | Course number and name | Term | Grade (if completed) |
| Proseminar |  |  |  |
| Required 1 |  |  |  |
| Required 2 |  |  |  |
| Elective 1 |  |  |  |
| Elective 2 |  |  |  |
| Elective 3 |  |  |  |
| Elective 4 |  |  |  |

\*Note that the proseminar and two other courses (Required 1-2) are program requirements.

Analytical Skill

|  |  |  |  |
| --- | --- | --- | --- |
|  | Course | Term | Grade (if completed) |
| Required | 572 |  |  |
| Required | 671 |  |  |
| Required | 672 |  |  |
| Required |  |  |  |
| Other 1 |  |  |  |
| Other 2 |  |  |  |
| Other 3 |  |  |  |

\*Note that most students fulfill the Analytical Skill requirement by taking 3 additional credit hours in advanced methods training. See the Graduate Handbook if you intend on taking an alternative route (e.g., fulfilling the foreign language requirement).

IV.B. Courses Needed

Please explain what courses you would like to see offered in the future. Feel free to comment on how urgently you need these courses.

[\_]

IV.C. Accomplishments

Please explain what you have done particularly well in courses. Explain your strengths (e.g., participation, preparation, presentations, writing).

[\_]

IV.D. Areas for improvement

Please explain what you are not doing well in your courses. Explain your plan for improving on your weaknesses.

[\_]

**V. Service to the Department, University and/or Community**

V.A. Service to the department, college, and university

Please list any service you have undertaken among the graduate students or within the department, college, or university. This could include committees or leadership roles, events you have help to organize, talks, or anything else you deem relevant. Indicate your role and provide any information you deem relevant (e.g., tasks and time spend on your efforts).

[\_]

V.B. External service and community outreach

Please list anything you have done to reach out to the community (e.g., talks for community organizations).

[\_]

**VI. Miscellaneous**

VI.A. Improvement based on past feedback

For those of you who have already completed your first year, you should have received a funding/retention letter last March. In this letter, the Graduate Committee likely laid out some points of strength and points for improvement. Briefly describe how you addressed the points we asked you to improve upon. If you ignored any points, please address why you decided to ignore the advice the graduate committee gave you. Please be as specific as possible.

[\_]

VI.B. Funding

You are encouraged to seek ways to fund yourself. This includes funding opportunities inside and outside of UK. If you have sought ways to fund yourself (e.g., applied for the Presidential or Dissertation Year fellowship), please explain what you applied for here. If you have not made an attempt to fund yourself, please explain why.

[\_]

VI. C. Other

Please provide any information that you think might be relevant beyond what is listed above.

[\_]

1. Pay special attention to Section III.c in the handbook. Many courses may count towards various majors/minors. What counts for what is up to your committee. Just be sure everyone is on the same page. [↑](#footnote-ref-1)